



Unit 2, Acan Business Development Park
 Garrard Way, Telford Way Industrial Estate
 Kettering, Northants NN16 8TD

Company registration no: GB 6149845

TO	:		FROM	:	
COMPANY	:		COMPANY	:	Live Electronics Ltd
PHONE	:		PHONE	:	+44 (0) 1536 524700
FAX	:		FAX	:	+44 (0) 1536 517463

Your company has applied to open a credit account with us. To enable us to do this we require two trade and one bank reference with full addresses, telephone and fax numbers.

Please complete and return this form:			
1.	Trade Reference	2.	Trade Reference
Contact:		Contact:	
Tel No:		Tel No:	
Fax No:		Fax No:	
Bank Reference Address:			
Tel No:		Fax No:	
Shipping Address:		Invoice Address:	
Tel No:		Tel No:	
Fax No:		Fax No:	

V.A.T. Number:			
Company Registration No:			
Credit Limit Required:			
Purchasing Contact:			
Whom to advise when the account has been opened:			
<p><u>PLEASE NOTE OUR STANDARD PAYMENT TERMS ARE 30 DAYS END OF MONTH</u></p>			
<p>Please ensure this letter is signed by a signatory to agree our payment terms, this letter will not be accepted without this signature.</p>			
Sign:		Print Name:	
Date:		Position:	
<p>Your business is much appreciated and if we can be of any further assistance, please do not hesitate to contact us.</p> <p>We look forward to receiving the required information at your earliest convenience to avoid undue delays in processing your order. You will be advised when your account has been opened.</p> <p>Thanking you for your interest in our company and our products.</p>			

PLEASE ENSURE ALL DETAILS REQUESTED ON THIS FORM HAVE BEEN COMPLETED TO ENSURE A SWIFT RESPONSE IN THE OPENING OF YOUR ACCOUNT.